# <u>Instructions for using Additional Sudan Spaces</u>

As part of Canada's immigration response to the crisis in Sudan, an additional 350 spaces over and above the 2025 global SAH cap have been made available to SAHs to submit applications to sponsor Sudanese refugees in 2025. This document contains information regarding procedures for SAHs to use these spaces, and eligibility criteria for the measure. Unless otherwise stated, 2025 Allocations FAQs and regular PSR program requirements still apply.

# **Parameters for Sudan spaces:**

- 350 spaces have been made available to SAHs to submit applications to sponsor Sudanese refugees in 2025, over and above the existing 2025 global cap.
- Complete applications must be submitted by December 31, 2025, at which time any unused spaces expire.
- SAHs may use these additional Sudan spaces, regular spaces allocated under the 2025 Global SAH Cap, **or a combination of both** to submit applications to sponsor Sudanese refugees.
- Applications submitted in 2025 to sponsor Sudanese refugees will first be counted under a SAH's
  additional Sudan allocation. After a SAH's additional Sudan allocation is used, or if a SAH does
  not receive an additional Sudan allocation, regular allocation spaces will be used.
- Priority processing for all PSR applications (both those in process and new applications, including One Year Window, and regardless of type of allocation used) for Sudanese refugees is currently in place. Priority processing instructions are reviewed on a regular basis.
- Arrivals fall within existing admissions targets as part of the Multi Year Levels Plan for Privately Sponsored Refugees (PSR).
- SAHs are responsible for ensuring they have sufficient capacity to support, monitor, and provide
  oversight over their entire caseload and for not submitting applications in excess of capacity
  limitations. SAHs should consider that arrivals may be clustered and are advised to consider this
  possibility in light of existing caseload.
- Sudan spaces will not count towards overall past space usage when calculating regular allocations in future years under the annual SAH global cap.

#### Refugee eligibility for Sudan spaces:

- This measure is for Sudanese refugees only. To be eligible for these spaces, the Principal Applicant must be a Sudanese national and outside of the Republic of Sudan at time of application submission.
- IRCC is aware that the separation of Sudan and South Sudan may lead to complexities in some
  cases. If an applicant is in a complex situation regarding their citizenship status, a detailed
  written explanation should be provided along with whatever supporting documents may be
  available
- Documents that IRCC usually accepts as proof of Sudanese citizenship include but are not limited to:
  - Sudanese passports
  - Sudanese birth certificates
  - Sudanese certificates of nationality by birth
  - Sudanese certificates of nationality by naturalization

- o Refugee Status Determinations showing Sudanese citizenship
- All other standard eligibility criteria in the PSR program apply.

#### **SAH eligibility for Sudan spaces:**

- Sudan spaces will not be available to SAHs who are not eligible to receive allocations under the 2025 global SAH cap.
- SAHs whose Agreements are placed into "not in good standing" status or are cancelled following issuance of Sudan allocations will lose access to any of their allocated, unused Sudan spaces. These spaces would be made available to other SAHs via the SAH Association staff (see "Space usage and reserve pool" for details).
- Sudanese applications in process that were submitted prior to a change in SAH Agreement status will be handled according to existing procedures as indicated in Sections 15 and 16 of the <u>Sponsorship Agreement</u>. Should a SAH whose Agreement status changes wish to transfer their in-process Sudanese cases to another SAH, they may send a request to the SAH Association Staff for approval by IRCC.

### Allocation methodology:

- All SAHs that submitted an Expression of Interest (EOI) for Sudan spaces by April 11<sup>th</sup>, 2025 were allocated 10 spaces, or fewer if requested (313 spaces allocated).
- SAHs that requested more than 10 spaces received a top-up of the remaining 37 spaces in proportion to their EOI.

# Examples:

- If a SAH requested 6 spaces, they would receive 6 spaces
- If a SAH requested 10 spaces, they would receive 10 spaces
- If a SAH requested 50 spaces, they would receive 12 spaces
- If a SAH requested 100 spaces, they would receive 15 spaces

#### Space usage and reserve pool:

- If a SAH has insufficient Sudan spaces for a case, they may:
  - use regular allocation spaces; or
  - o request additional spaces through the SAH Association staff, if available (either returned Sudan spaces or regular reserve pool spaces).
- SAHs are encouraged to promptly return any unneeded Sudan spaces to the SAH Association staff so they may be redistributed to other SAHs.
- SAHs may submit pool requests for additional Sudan spaces beginning August 1, 2025. Requests will be considered on a first-come, first-serve basis and are subject to the availability of spaces.
- The deadline to return unused Sudan spaces to the SAH Association Staff for use by other SAHs is **September 30, 2025**. SAHs are not permitted to return Sudan spaces beyond this date. Any unused Sudan spaces in a SAH's possession after December 31, 2025 will count against the SAH's regular allocation of PSR spaces under the global SAH cap for 2026.

- Spaces may not be transferred directly from one SAH to another SAH unless the space(s) are
  attached to a case and both the case(s) and the space(s) are being transferred to another SAH
  prior to submission of the complete application to IRCC. Such transfers are expected to occur
  only in the event of extenuating circumstances (e.g., relocation of a co-sponsor or CG) and will
  be addressed on a case-by-case basis. SAHs may contact the SAH Association Staff for approval
  by IRCC in such situations.
- SAHs will receive a separate allocations report to demonstrate their use and remaining balance of Sudan spaces.

## Application process:

- When submitting PSR applications for Sudanese nationals:
  - o Any available Sudan spaces allocated to the SAH will be applied first.
  - o If insufficient Sudan spaces are available, regular allocation spaces will be applied.
- Cases are to be submitted the same as all other PSR applications; **no special application instructions apply.**
- SAHs are responsible for individually tracking and managing their Sudan submissions so they do not exceed their total allocation.